

Reigate and Banstead Borough Council Overview and Scrutiny Committee Work Programme



Published:

| Report Author(s) | Lead Member(s) | Officer sign off | Subject | O&S | Executive | Council | Open / Exempt | Key |
|--|--|------------------|---|-------------|-----------|---------|---------------|-----|
| 12 October 2023 | | | | | | | | |
| | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate Policy & Resources, Portfolio Holder for Commercial & Community Assets | | Organisation Portfolio Holders Update Updates from Executive Members in Corporate Policy & Resources, Finance & Governance, Commercial & Community Assets | 12 Oct 2023 | | | Open | |
| <i>Penny Craig, Senior Development Manager</i> | Portfolio Holder for Housing and Support | Head of Housing | Lessons Learnt: Pitwood Park, Cromwell Road & Lee Street Summary of lessons learnt from housing led developments delivered at Pitwood Park, | 12 Oct 2023 | | | Open | |

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| | | | Cromwell Road & Lee Street. | | | | | |
| <i>Ian Dunsford, Planning Policy Manager</i> | Portfolio Holder for Place, Planning & Regulatory Services | Head of Planning | New Local Plan Update To receive an update on the preparation of a new Local Plan. | 12 Oct 2023 | | | Open | |
| <i>Marie Crabtree, Democratic Services Officer</i> | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Constitution of Budget Scrutiny Panel to consider the membership, timetable, and scope of work of the Budget Scrutiny Review Panel during 2023/24. | 12 Oct 2023 | | | Open | |
| <i>Marie Crabtree, Democratic Services Officer</i> | Deputy Leader and Portfolio Holder for Environment and Sustainability | Head of Corporate Policy, Projects, and Performance | Constitution of Environmental sustainability Strategy Review Scrutiny Panel to consider the membership, timetable, and scope of work of the Environmental Sustainability Strategy Review Panel during 2023/24. | 12 Oct 2023 | | | Open | |
| 29 November 2023 (Budget Scrutiny Panel) | | | | | | | | |
| 07 December 2023 | | | | | | | | |
| <i>Marie Crabtree, Democratic Services Officer</i> | Deputy Leader and Portfolio Holder for Finance, Governance | Chief Finance Officer | Observations on Budget Proposals - Budget Scrutiny Panel Report To consider feedback from | 7 Dec 2023 | | | Open | KEY |

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| | and Organisation | | Overview and Scrutiny Committee's Budget Scrutiny Panel on Service & Financial Planning 2024/25. | | | | | |
| <i>David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader, Pat Main, Chief Finance Officer</i> | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate Policy and Resources | Chief Finance Officer, Head of Corporate Policy, Projects and Performance | Quarter 2 2023/24 performance report To receive the Q2 performance report 2023/24 including Budget Monitoring Q2 2023/24 and Treasury Management. | 7 Dec 2023 | 14 Dec 2023 | 20 Feb 2024 | Open | |
| <i>Tom Borer, Policy Officer</i> | Portfolio Holder for Commercial and Community Assets | Head of Corporate Policy, Projects and Performance | Commercial Strategy Progress Update 2023 To receive a progress update on work aligned with the Council's Commercial Strategy and objectives. | 7 Dec 2023 | 14 Dec 2023 | | Open | |
| | Portfolio Holder for Commercial & Community Assets | Strategic Head of Legal and Governance | Companies Performance Update - Winter 2023 To provide an update to the shareholder/partner representatives on the companies owned and part-owned by the Council. | 7 Dec 2023 | 14 Dec 2023 | | Part exempt | |

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| 25 January 2024 | | | | | | | | |
| <i>Jacqueline Aboagye, Finance Manager, Catherine Rose, Head of Corporate Policy, Pat Main, Chief Finance Officer, David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader</i> | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | <p>Summary of Budget Movements November 2023 to January 2024</p> <p>To consider the summary of budget movements November 2023 to January 2024.</p> | 25 Jan 2024 | | | Open | |
| <i>Marie Crabtree, Democratic Services Officer</i> | Portfolio Holder for Communities, Leisure & Culture, Portfolio Holder for Housing and Support | | <p>People Portfolio Holders Update</p> <p>Update from Executive Members of Communities, Leisure & Culture, and Housing and Support</p> | 25 Jan 2024 | | | Open | |
| <i>Annette Wiles, Deputy Democratic Services Manager</i> | Leader of the Council | Strategic Head of Legal and Governance | <p>Calendar of Meetings 2024 - 2025</p> <p>To provide the calendar of meetings for the 2024 - 2025 municipal year for approval by Council.</p> | 25 Jan 2024 | | | Open | |

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| 22 February 2024 | | | | | | | | |
| | Portfolio Holder for Communities, Leisure & Culture | Director of People, Head of Community Partnerships | Annual Community Partnership Scrutiny Annual "crime and disorder" scrutiny - Community Partnership | 22 Feb 2024 | | | Open | |
| 14 March 2024 | | | | | | | | |
| <i>Pat Main, Chief Finance Officer, David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader</i> | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate Policy and Resources | Head of Corporate Policy, Projects and Performance, Chief Finance Officer | Quarter 3 2023/24 performance report To receive Q3 performance report, including Budget Monitoring Q3 2023/24 and Treasury Management. | 14 Mar 2024 | 21 Mar 2024 | | Open | |
| <i>Jacqueline Aboagye, Finance Manager, Pat Main, Chief Finance Officer</i> | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Treasury Management Strategy 2024/25 To consider the Treasury Management Strategy 2024/25. | 14 Mar 2024 | 21 Mar 2024 | 28 Mar 2024 | Open | KEY |
| | Portfolio Holder for Neighbourhood Services, Portfolio Holder | | Place Portfolio Holders Update Update from Executive | 14 Mar 2024 | | | Open | |

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| | for Place, Planning and Regulatory Services | | Members of Place, Planning and Regulatory Services and Neighbourhood Services | | | | | |
| | Leader of the Council | | Leader's Update Six monthly update from the Leader to Overview and Scrutiny Committee | 14 Mar 2024 | | | Open | |
| <i>Ian Dunsford, Planning Policy Manager</i> | Portfolio Holder for Place, Planning & Regulatory Services | Head of Planning | Local Plan Update To receive an update on progress of the Local Plan. | 14 Mar 2024 | | | Open | |
| <i>Marie Crabtree, Democratic Services Officer</i> | Councillor Nick Harrison | Strategic Head of Legal and Governance | Overview and Scrutiny Annual Report 2023/24 To note the Annual Report of the Overview and Scrutiny Committee and recommend it to Full Council for approval. | 14 Mar 2024 | | 28 Mar 2024 | Open | |
| <i>Marie Crabtree, Democratic Services Officer</i> | Councillor Nick Harrison | Strategic Head of Legal and Governance | Overview and Scrutiny Proposed Annual Work Programme 2024/25 The agree the Overview and Scrutiny Committee proposed annual Work Programme | 14 Mar 2024 | 21 Mar 2024 | 28 Mar 2024 | Open | |

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| | | | 2024/25. | | | | | |
| Pending | | | | | | | | |
| | | | <p>Review of the Greenspaces Strategy</p> <p>A broader review of the Greenspaces strategy ahead of the review of the work of the Greenspaces team.</p> | | | | | |
| <i>Marie Crabtree, Democratic Services Officer</i> | Portfolio Holder for Neighbourhood Services | Head of Neighbourhood Operations | <p>Review the Work of the Green Spaces Team</p> <p>to review the work of the Green Spaces Team in regard to the Countryside spaces in the Borough, and delivery of the Green Spaces work programme. For clarity, this excludes the Council's parks, gardens and play areas, work on highways verges and grassed areas, the spaces managed by the Banstead Commons Conservators and matters to do with Planning (Core Strategy and Development Management Plan). The aim of the review is to see how improvements can be made to services.</p> | | | | | |

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| | | | <p>To review the recycling service</p> <p>To review the recycling service, following proposed revisions to the service as a consequence of the Government's Resources and Waste Strategy.</p> | | | | | |

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